



Our Ref: T/1/170/5/2

Infrastructure Services

Transportation

Woodhill House

Westburn Road

Aberdeen

AB16 5GB

Tel 01467 620981

www.aberdeenshire.gov.uk

LP-3 ABERDEEN 3

Please ask for: Susan Watt
Direct Dial: 01467 537845
Email: susan.m.watt@aberdeenshire.gov.uk

22nd May 2019

If you have difficulty reading this document please contact Susan Watt on 01467 537845

Dear Sir/Madam

Formartine Area Bus Forum

I write to invite you to the next meeting of the Formartine Area Bus Forum, which will be held as follows:

**7.30 pm to 9.30 pm on Thursday 6th June 2019
Meldrum Academy**

I enclose an Agenda along with relevant background papers. In an effort to reduce our carbon footprint, a duplicate copy of the previous meeting's minutes has not been included with this letter. Copies of the latest minutes can be obtained on our website, and paper copies will be available at the upcoming meetings. Should you require a paper copy of the minutes prior to the meeting, please contact Roddy Aiken (Tel 01467 536836). In addition, if you are currently receiving postal correspondence and would like to change to email, please let us know.

Should you require transport to/from the meeting, please contact Roddy Aiken (Tel 01467 536836) by noon on Friday 31st May 2019.

Yours faithfully

**Susan Watt
Senior Transport Officer
Local Services**

